

NOTA PENJELASAN
EXPLANATORY NOTES

BAHAGIAN A: HASIL
PART A: REVENUE

1.1 Hasil kendalian / Perolehan / Jualan

Pendapatan yang diperolehi melalui pembaikan peralatan elektronik, pembaikan dan penyelenggaraan telefon tanpa wayar, pembaikan dan penyelenggaraan kelengkapan isi rumah, pencucian dan cucian kering, menggosok, dandan rambut dan penjagaan kecantikan lain, penyediaan pengurusan mayat untuk pengebumian atau pembakaran dan perkhidmatan pengawetan mayat dan aktiviti sauna, mandian stim, salon mengurut, yuran keahlian, penganjuran aktiviti (cth. majlis makan malam dan larian amal) dan jualan amal.

1.2 Hasil lain

Perkara-perkara seperti pendapatan daripada faedah, dividen, subsidi, geran kerajaan, derma, pajakan kewangan, pemulihan hutang lapuk, tuntutan insurans, keuntungan dari jualan harta dan transaksi pertukaran wang asing.

1.1 Operating revenue / Turnover / Sales

Income from services provided by repair of electronic equipment, repair and maintenance of cordless telephones, repair and maintenance of household appliances, laundering and dry cleaning, pressing, hairdressing and other beauty treatment, preparing the dead for burial or cremation and embalming and morticians' services and activities of sauna, steam baths, massage salons, membership fees, organizing activities (e.g. dinner and charity run) and sale of charity.

1.2 Other income

Items such as interest income, dividends, subsidies, government grants, donations, financial leasings, bad debts recovered, insurance claims, gain on sales of assets and foreign exchange transactions.

BAHAGIAN B: PERBELANJAAN
PART B: EXPENDITURE

2.1 Perbelanjaan kendalian / Kos jualan

Kos bahan untuk pembaikan dan penyelenggaraan, perbelanjaan sewa, utiliti, iklan dan perjalanan, bayaran guaman, bayaran profesional dsbnnya.

2.2 Perbelanjaan lain

Susut nilai, faedah dan cukai, hutang lapuk, kerugian tukaran wang asing dan lain-lain perbelanjaan kewangan.

2.3 Jumlah gaji & upah

Gaji & upah yang dibayar merujuk kepada pembayaran tunai, termasuk yang dibayar bonus, komisen, bayaran lebih masa, elaun kos sara hidup dan elaun-elaun lain yang dibayar kepada semua pekerja bergaji dalam tempoh suku tahun rujukan. Sementara caruman pekerja kepada Kumpulan Wang Simpanan Pekerja (KWSP) dan Pertubuhan Keselamatan Sosial (PERKESO) turut dimasukkan, manakala caruman oleh majikan dikecualikan. Elaun kepada pemilik yang bekerja, rakan niaga yang bekerja dan pekerja keluarga tidak bergaji juga dikecualikan.

2.1 Operating expenditure / Cost of sales

Cost of materials for repairs and maintenance, expenditure on rent, utilities, advertising, travelling, legal fees, professional fees etc.

2.2 Other expenditure

Depreciation, interest and taxes, bad debts, forex losses and other finance expenses.

2.3 Total salaries & wages

Salaries & wages paid refer to cash payments, including bonuses, commissions, overtime wages, cost of living and allowances made to all employees during the reference quarter. While the employees' contributions to Employees' Provident Fund (EPF) and Social Security Organisation (SOCSO) are included, the employer's contribution are excluded. Allowances to working proprietors, working partners and unpaid family worker are not included.

BAHAGIAN C: BILANGAN PEKERJA
PART C: NUMBER OF PERSONS ENGAGED

3.1 Jumlah pekerja

Jumlah pekerja termasuk semua pemilik yang bekerja dan pekerja keluarga tidak bergaji dan rakan niaga yang aktif. Ia juga termasuk pekerja bergaji sepenuh masa (bekerja sekurang-kurangnya 6 jam sehari dan 20 hari sebulan) dan pekerja bergaji sambilan (bekerja kurang daripada 6 jam sehari dan kurang daripada 20 hari sebulan).

3.4 Pekerja bukan warganegara Malaysia

Definisi Kewarganegaraan
Individu yang tinggal atau menetap di Malaysia bagi tempoh sekurang-kurangnya satu tahun mengikut kewarganegaraan dan etnik;

(i) Warganegara:

- (a) Melayu
 - (b) Bumiputera lain (Cth: Iban, Kadazan, Bajau, Murut)
 - (c) Cina
 - (d) India
 - (e) Lain-lain (Cth: Sikh)
- (ii) Bukan Warganegara

3.1 Total number of persons engaged

The total number of persons engaged includes all working proprietors and unpaid family workers and active business partners. It also includes full-time paid employees (work for at least 6 hours a day and 20 days a month) and part-time paid employees (work for less than 6 hours a day and less than 20 days a month)

3.4 Non-Malaysian citizen workers

*Definition of Citizenship
Individuals who have lived or resided in Malaysia for a period of at least one year, by categorized by nationality and ethnicity;*

(i) Citizen:

- (a) Malay
 - (b) Other Bumiputera (e.g.: Iban, Kadazan, Bajau, Murut)
 - (c) Chinese
 - (d) Indian
 - (e) Other (e.g.: Sikh)
- (ii) Non-Citizen

BAHAGIAN E: EKONOMI DIGITAL
PART E: DIGITAL ECONOMY

5.1 E-dagang

Urusniaga e-dagang adalah penjualan atau pembelian barangan atau perkhidmatan yang dijalankan melalui rangkaian pengkomputeran / internet dengan kaedah yang direka untuk tujuan menerima atau membuat pesanan (pembelian atau jualan). Urusniaga ini berlaku sama ada antara perniagaan, isi rumah, individu, kerajaan dan organisasi-organisasi awam / swasta lain.

Kaedah pembayaran dan penghantaran barangan atau perkhidmatan urusniaga e-dagang ini boleh dijalankan melalui atau bukan melalui rangkaian pengkomputeran / internet.

Urusniaga e-dagang termasuk pesanan yang dibuat di laman web, extranet atau EDI. Walau bagaimanapun, urusniaga yang dibuat melalui panggilan telefon, faks, e-mel dan yang seumpamanya tidak dikategorikan sebagai urusniaga e-dagang.

5.2 Peratus hasil yang diperolehi melalui transaksi e-dagang

Merujuk kepada peratus hasil transaksi e-dagang

5.3 Peratus perbelanjaan melalui transaksi e-dagang.

Merujuk kepada perbelanjaan transaksi e-dagang.

5.1 E-commerce

E-commerce transactions is the sale or purchase of goods or services over the network computing / internet with designed method for the purpose of receive or make a booking (purchase or sale). The transaction is between businesses, households, individuals, governments and organisations of other public / private.

The method of payment and the delivery of goods or services e-commerce transactions can be carried out either through network computing / internet or not.

E-commerce transactions, including orders placed on the website, extranet or EDI. However, the transactions made by telephone, fax, email and the like are not been categorised as e-commerce transactions.

5.2 Percentage of revenue through e-commerce transactions.

Refers to the percentage of revenue through e-commerce transactions.

5.3 Percentage of expenditure through e-commerce transactions.

Refers to the percentage of expenditure through e-commerce transactions.